AGENDA

KWS BOARD MEETING - 30 NOVEMBER 2026

Name:	KingsWay School Board
Date:	Monday, 30 November 2026
Time:	6:30 pm to 9:00 pm (NZDT)
Location:	Senior Campus Staff Room , 100 Jelas Road, Red Beach
Board Members:	Brendan Vorster , Elena-Jin Pearce , Graeme Budler, Jordan Barley , Michelle Chen , Neels Janse van Rensburg , Nicholas Bradley , Paul Claydon, Philip Mark Bradley, Raelene Beguely, Strahan Wallis, Vanessa Gatman
Attendees:	Chris Martin , Colette Budler , Cynthia Venter, Lisa Lambert
Guests/Notes:	Senior School DP and SMT

1. Opening Meeting

1.1 Devotions

6:30 pm (10 min)

Elena-Jin Pearce

For Information

Devotion

1.2 Meeting Admin

6:40 pm (10 min)

Paul Claydon

For Decision

Attendance & Apologies.

1. **Welcome** to new Student Rep for 2027, Tyron
2. **Approve** minutes from last meeting.
3. Meeting dates for 2027 - approve.
4. **Approve** final **Board Work Plan** for 2027
5. **Board to complete** annual **Board Self-Review B2.2**
6. For all Key Documents & Info - Click **HERE**

Supporting Documents:

1.2.a	KWS Board 2027 Workplan v1.pdf
1.2.b	Minutes : KWS Board Meeting - 14 September 2026 - 14 Sept 2026
1.2.c	Minutes : KWS Board (Extra-Ordinary) Meeting - 21 Sept 2026
1.2.d	Minutes : KWS Board Meeting - 9 November 2026 - 9 Nov 2026

1.3 Interests Register — 6:50 pm (5 min)

Paul Claydon

For Noting

Conflict of Interests Register to be updated and confirmed for each meeting

Supporting Documents:

1.3.a	Interests Register

2. Matters Arising

2.1 Action Points from last meeting — 6:55 pm (5 min)

Paul Claydon

For Noting

For any actions to be followed up

Supporting Documents:

2.1.a	Action List

3. Finance & Property

3.1 Finance — 7:00 pm (10 min)

Brendan Vorster

For Decision

Finance Report (Director of Finance, Sam Bandara).

Supporting Documents:

3.1.a	2026.11.30 Finance Report for the period ending October 2026.pdf
3.1.b	00432 AUTHORISED EdPay User Report 26112026.pdf

3.2 Property & Operations — 7:10 pm (15 min)

Graeme Budler

For Decision

Operations & Property Update (Director of Operations, John Soper)

4. School Curriculum Reports / Portfolio Reports / Evaluations

4.1 Senior School Annual Report — 7:25 pm (15 min)

Graeme Budler

For Information

Annual Curriculum Report

Supporting Documents:

4.1.a	2026.11.30 - Annual Senior School Report .pdf

4.2 Portfolio Presentation 7:40 pm (10 min)

Chris Martin

For Information

Associate Principal's present on one of their portfolios - for Board information only.

Colette Budler - Service and Missions

5. Executive Principal's Report

5.1 Executive Principal's Report 7:50 pm (20 min)

Graeme Budler

For Decision

Update to the Board from the Executive Principal

Supporting Documents:

5.1.a	2026.11.30 - Executive Principal's Update.pdf
5.1.b	2026 Work Plan - 25.11.26.pdf
5.1.c	Strategic Focus Poster 2027.pdf
5.1.d	2026.11.30 - Special Character Annual Board Report 2026.pdf
5.1.e	EOTC Trip Register for 2027.pdf
5.1.f	PROPOSAL EOTC Trip 2027 ESS Rangitoto Level 2.pdf
5.1.g	PROPOSAL EOTC Trip 2027 L3ABL Wenderholm Trip.pdf
5.1.h	PROPOSAL EOTC Trip 2027 11DVC Auckland Trip.pdf
5.1.i	PROPOSAL EOTC Trip 2027 L2DVC Auckland Trip.pdf
5.1.j	Board Counselling Team Summary Term 4.pdf
5.1.k	CAA Results 2026.pdf
5.1.l	H&S REVIEW - Report for Board.pdf
5.1.m	KWS EOTC Safety Management Framework.pdf
5.1.n	KingsWay Peer Review Nov 2026 Exec Summary for Board.pdf

5.2 Personnel 8:10 pm (5 min)

Graeme Budler

For Decision

- Board to ratify permanent appointments
- Board to consider teacher leave requests of 5-days or more (In-Committee)

Supporting Documents:

5.2.a	2026.11.30 IC - KWT Special Character Endorsements.pdf

6. Proprietor Update

6.1 NZCPT Update (Special Character) 8:15 pm (5 min)

Philip Mark Bradley

For Information

On in-need basis.

NZCPT Prayer Map

6.2 KWT Update (Property) 8:20 pm (10 min)

Philip Mark Bradley

For Information

Proprietor update against Policy One and 2030 SGDP

7. Audit & Review Committee

7.1 Policy Renewals & Updates 8:30 pm (15 min)

Raelene Beguely

For Decision

1. A&RC to advise Board of any updates or alerts. Refer to MoE Issue 214 info about **School Board objectives**
2. Hautū update - The Board has access to Hautū (Māori cultural responsiveness self-review tool for schools) to determine the levels of cultural responsiveness of the board and KingsWay to identify priorities for development. Ongoing.
3. All policies are reviewed annually in October by our educational lawyer and will then be presented to the Board for approval. See Board **Governance Policies folder** . **See two policies that have been updated and require Board approval**

8. Discussion / Other Items

8.1 In-Committee (as needed basis) 8:45 pm (10 min)

Paul Claydon

For Discussion

This time is set aside in the Agenda to allow for any matters that deal with personnel and financially sensitive issues (under section 48(1) of the Local Government Official Information and Meetings Act 1987). Used only if necessary.

Supporting Documents:

8.1.a	2026.11.30 LEAVE APPLICATION.pdf

8.2 General Business (as needed basis) 8:55 pm (10 min)

Paul Claydon

For Discussion

Optional segment for other general business

9. Correspondence

9.1 General Correspondence

Paul Claydon

For Noting

- Attached only important inwards & outwards correspondence to view or to be discussed at meeting.
- The rest of the correspondence is filed in Governance Documents / Correspondence / Meeting date

Click here to view all correspondence

Supporting Documents:

9.1.a	Withdrawal from KingsWay School Board 261116.pdf

10. Close meeting

10.1 Close of the meeting

Next meeting: KWS Board Meeting - 22 February 2027 - 22 Feb 2027, 6:30 pm

- Next meeting on Monday, 22 February 2027 – 6:30pm
- Devotions: Shaun Brooker