AGENDA

KWS BOARD MEETING - 9 NOVEMBER 2026

Name:	KingsWay School Board
Date:	Monday, 9 November 2026
Time:	6:30 pm to 9:00 pm (NZDT)
Location:	Senior Campus Staff Room , 100 Jelas Road, Red Beach
Board Members:	Brendan Vorster , Elena-Jin Pearce , Graeme Budler, Jordan Barley , Michelle Chen , Neels Janse van Rensburg , Nicholas Bradley , Paul Claydon, Philip Mark Bradley, Raelene Beguely, Strahan Wallis, Vanessa Gatman
Attendees:	Chris Martin , Cynthia Venter
Apologies:	Lisa Lambert , Colette Budler
Guests/Notes:	Middle School DP and SMT

1. Opening Meeting

1.1 Devotions

6:30 pm (10 min)

Elena-Jin Pearce

For Information

Devotion

1.2 Meeting Admin

6:40 pm (10 min)

Paul Claydon

For Decision

Attendance & Apologies.

1. Approve minutes from last meeting.
2. For all Key Documents & Info - Click **HERE**

Supporting Documents:

1.2.a	Minutes : KWS Board (Strategic Only) Meeting - 19 October 2026 - 19 Oct 2026

1.3 Interests Register

6:50 pm (5 min)

Paul Claydon

For Noting

Conflict of Interests Register to be updated and confirmed for each meeting

Supporting Documents:

1.3.a	Interests Register

2. Matters Arising

2.1 Action Points from last meeting

6:55 pm (5 min)

Paul Claydon

For Noting

For any actions to be followed up

Supporting Documents:

2.1.a	Action List

3. Finance & Property

3.1 Finance

7:00 pm (5 min)

Brendan Vorster

For Decision

Finance Report (Director of Finance, Sam Bandara). No finance report for this meeting (approved by Chair of FAPC)

Supporting Documents:

3.1.a	2026.11.09 Finance Report to Board for period ending Sept 2026.pdf

3.2 Property & Operations

7:05 pm (15 min)

Graeme Budler

For Decision

Operations & Property Update (Director of Operations, John Soper)

Supporting Documents:

3.2.a	2026.11.09 - Operations Property Report.pdf
3.2.b	2026.11.09 - Health Centre Report to Board.pdf
3.2.c	2026.11.09 - Hazard Report KAMAR.pdf

4. School Curriculum Reports / Portfolio Reports / Evaluations

4.1 Middle Years Annual Report

7:20 pm (15 min)

Vanessa Gatman

For Information

Annual Curriculum Report

5. Executive Principal's Report

5.1 Executive Principal's Report

7:35 pm (20 min)

Graeme Budler

For Decision

Update to the Board from the Executive Principal

Supporting Documents:

5.1.a	2026.11.09 - Executive Principal's Update.pdf
5.1.b	2026.11.09 - Proposal to the Board for Wellington Trip 2027.pdf
5.1.c	2026.11.09 - PROPOSAL for Local Mission to KWS Board.pdf
5.1.d	2026.11.09 PROPOSAL Beach Volleyball KWS Board.pdf
5.1.e	KWS Scholarships 2027.pdf
5.1.f	2026.11.09 - Annual Attendance Report.pdf
5.1.g	2026.11.09 Attendance Management Plan 2027.pdf
5.1.h	2026.11.09 - LANGUAGES REVIEW - Report for Board.pdf
5.1.i	2026.11.09 - RSE Review School Board Report 2026.pdf
5.1.j	2026.11.09 JC BYOD Evaluation Board Report.pdf

5.2 Personnel

7:55 pm (5 min)

Graeme Budler

For Decision

- Board to ratify permanent appointments
- Board to consider teacher leave requests of 5-days or more (In-Committee)

Supporting Documents:

5.2.a	2026.11.09 IC - KWT Special Character Endorsements.pdf
5.2.b	2026.11.09 LEAVE APPLICATION 1.pdf
5.2.c	2026.11.09 LEAVE APPLICATION 2.pdf

6. Proprietor Update

6.1 NZCPT Update (Special Character)

8:00 pm (5 min)

Philip Mark Bradley

For Information

On in-need basis.

NZCPT Prayer Map

6.2 KWT Update (Property)

8:05 pm (10 min)

Philip Mark Bradley

For Information

Proprietor update against Policy One and 2030 SGDP

7. Audit & Review Committee

7.1 Policy Renewals & Updates

8:15 pm (15 min)

Graeme Budler, Raelene Beguely

For Decision

1. A&RC to advise Board of any updates or alerts. Refer to MoE Issue 214 info about **School Board objectives**
2. Hautū update - The Board has access to Hautū (Māori cultural responsiveness self-review tool for schools) to determine the levels of cultural responsiveness of the board and KingsWay to identify priorities for development.
3. All policies are reviewed annually in October by our educational lawyer and will then be presented to the Board for approval. See Board **Governance Policies folder**

8. Discussion / Other Items

8.1 In-Committee (as needed basis)

8:30 pm (10 min)

Paul Claydon

For Discussion

This time is set aside in the Agenda to allow for any matters that deal with personnel and financially sensitive issues (under section 48(1) of the Local Government Official Information and Meetings Act 1987). Used only if necessary.

8.2 General Business (as needed basis)

8:40 pm (10 min)

Paul Claydon

For Discussion

Optional segment for other general business

9. Correspondence

9.1 General Correspondence

Paul Claydon

For Noting

- Attached only important inwards & outwards correspondence to view or to be discussed at meeting.
- The rest of the correspondence is filed in Governance Documents / Correspondence / Meeting date

Click here to view all correspondence

Supporting Documents:

9.1.a	2026.10.29 IC - ARE letter to Auckland Member Boards October 2026.pdf

10. Close meeting

10.1 Close of the meeting

Next meeting: KWS Board Meeting - 30 November 2026 - 30 Nov 2026, 6:30 pm

- Next meeting on Monday, 30 November – 6:30pm
- No Devotions - Strategic only