KingsWay School Board Meeting

SUMMARY | 14 SEPTEMBER 2026

Senior Campus Staff Room, Red Beach

Meeting overview
The Board met for its regular September meeting, receiving updates on finance, operations, Primary School report, mission partnerships, student wellbeing, staffing, Special Character, property planning and policy review. The meeting opened with a devotion on faith in Jesus and God's faithfulness.

Governance and Administration

The Board confirmed the August meeting minutes. The Student Representative election process was reported as progressing on schedule. The Board also noted that its formal acknowledgement of staff following the outstanding Education Review Office review had been completed.

Finance

The Board adopted the financial report for the period ending July 2026 and retrospectively approved the 2026 Balance Sheet and Cashflow budget. The Board was advised of changes to school financial reporting requirements from 2027.

Property and Operations

The Board received progress updates on the Event Centre roof, ventilation in the library pods, and the identification and management of fire doors containing asbestos. The Board also reviewed the school's response to the discovery of a small quantity of unstable chemical material in a science area. Appropriate emergency, specialist and WorkSafe processes were followed. The Board thanked the Director of Operations for the progress achieved.

Primary School Annual Report

Primary School leaders reported on continued rapid growth, curriculum change and the professionalism and commitment of staff. Space constraints remain a significant challenge, affecting teaching, withdrawal areas, administration, the Health Centre and staff facilities. The Board noted that the covered outdoor learning area is expected to be available in Term 4. The Board commended the Primary leadership team for sustaining the school's special character, culture and sense of community through a period of considerable expansion.

Mission and Special Character

The Board approved the development of a partnership with Interserve, subject to a suitable Memorandum of Understanding, safeguarding measures and robust risk-management arrangements. The proposed relationship would connect KingsWay School with Christian education partners in Delhi and broaden opportunities for mission engagement. A small teacher and leadership visit was approved for the April 2027 school holidays, funded from designated mission funds. The Board also supported further planning for a possible Year 12–13 student mission trip in April 2028, subject to full details and health and safety approval. The Board welcomed recent opportunities to build relationships with local pastors.

Student Wellbeing and School Growth

The Board noted that regular attendance increased to 80 per cent in Term 2, meeting the Ministry of Education target. The Board also noted that international students sit outside the school's approved roll cap and

acknowledged the exceptionally positive Education Review Office report, which was to be shared with the school community.

Personnel

The Board approved permanent appointments across Primary, Middle and Senior School, including teaching, curriculum leadership, Middle School leadership and extracurricular arts roles. Other staffing appointments listed in the Executive Principal's report were received for information.

Proprietor and Property Planning

The Proprietor advised that the New Zealand Christian Proprietors Trust position statement was ready for consideration by the Board. The Board also received draft property planning and maintenance documents from KingsWay Trust, including the 10-Year Property Plan, a Property Maintenance Guide, an advance annual planning schedule and major project request forms. To support sound governance oversight, the Board agreed that independent legal review should be sought to confirm the documents' legal soundness, accuracy, completeness and suitability for decision-making.

Policy Review

As the Board's policies were recently reviewed, the Board agreed that legal counsel would be consulted during the next annual review to identify any legislative or regulatory changes. Policies will then be renewed, subject to any recommended amendments.

Closing

The next scheduled meeting is a strategic-only Board meeting on Monday, 19 October 2026 at 6.30 pm.